

FORM FOR BIDDING EVENTS
(Put a Tick ☒ mark in the appropriate box)

1. Name & Address of the Organizing _____

2. Discipline Show Jumping Eventing Dressage Tent Pegging Endurance
☐ ☐ ☐ ☐ ☐

3. **Level**

REL	☐	☐	☐	☐	☐
National	☐	☐	☐	☐	☐
International	☐	☐	☐	☐	☐

4. Venue

5. Date From To

6. Corpus Money Rs _____ By Cash ☐ Receipt _____
By DD ☐ DD No. _____
By Cheque ☐ Cheque No _____
By NEFT/ ☐ Ref No _____
RTGS

7 Contact Person Name _____ Appointment _____

Email ID _____ Mob/Tele No _____

8 I/we accept the Terms and Conditions attached at Appendix ☐

9 We have the following infrastructure to conduct the show (as per discipline being held) at the location.

(a) Competitions/Stable Facility

Yes No NA

(i)	Eventing- Approx 5 km track with good going for the course.	☐	☐	☐
(ii)	Show Jumping arena with soft footing min 65x45m.	☐	☐	☐
(iii)	Practice Arena 60x40m.	☐	☐	☐
(iv)	Main and Practice Dressage Arena	☐	☐	☐
(v)	Tent Pegging Area Min length open ground 150m	☐	☐	☐

(vi)	Stabling Location for Camp @ 3x3 in per horse.	☐	☐	☐
(vii)	Watering and Sanitation Facilities for men and Animals.	☐	☐	☐
(viii)	Lighting and Security for Camp and Grounds.	☐	☐	☐
(ix)	Canteen for civilian grooms.	☐	☐	☐
(x)	Jumping Set/Practice Jump, with safety cups as per FEI specification.	☐	☐	☐
(xi)	Cross Country jump construction material.	☐	☐	☐
(xii)	Dressage/Practice Dressage Arena with markers.	☐	☐	☐
(xiii)	Tent Pegging equipment to conduct Tent Pegging.	☐	☐	☐
(xiv)	Space for Endurance minimum circuit of 40 km.	☐	☐	☐
(xv)	Electronic Timers.	☐	☐	☐
(xvi)	Safety cups for Show Jumping events.	☐	☐	☐

(b)	<u>Administrative Facility</u>	Yes	No	NA
(i)	Facilities for camp office and camp in – charge.	☐	☐	☐
(ii)	Transportation facilities available for transport of horses and stores from railway station to camp and vice versa.	☐	☐	☐
(iii)	Show office facilities including Clerks with computers and printers.	☐	☐	☐
(iv)	Supporting Staff for duties who are assisting you in the Show, PA equipment.	☐	☐	☐
(v)	Reception Committee and phone number available for contact by participants.	☐	☐	☐
(vi)	Availability for staff for layout out of Show Jumping course and Tent Pegging tracks.	☐	☐	☐
(vii)	Sufficient Fence Judges for cross country in Eventing.	☐	☐	☐
(viii)	Dressage writers available.	☐	☐	☐
(ix)	Accommodation available and location for participants at Hotels and room available including local hostels etc and local transportation facility.	☐	☐	☐
(x)	Accommodation for Judges and secretariat Staff including transportation that will be provided.	☐	☐	☐

(c) <u>Administrative Facilities in Show Ground:</u>		Yes	No	NA
(i)	Seating arrangements for spectators, Press, VIP and participants.	☐	☐	☐
(ii)	Catering facility, food & soft drink stalls.	☐	☐	☐
(iii)	Drinking water facility for participants, spectators.	☐	☐	☐
(iv)	Drinking water facility for horses at Show ground.	☐	☐	☐
(v)	Toilet facilities at the ground.	☐	☐	☐
(vi)	Parking area & Traffic Control.	☐	☐	☐
(vii)	Provision of PA system.	☐	☐	☐
(viii)	Watering system for watering the grounds.	☐	☐	☐
(ix)	Stand by Ambulance with Doctors.	☐	☐	☐
(x)	Marshals for practice arena and camp.	☐	☐	☐
(xi)	Notice Boards at ground/camp and show office.	☐	☐	☐
(xii)	Ambulance with Doctor during the Show.	☐	☐	☐
(xiii)	Availability of farrier.	☐	☐	☐
(xiv)	Information about accommodation for officials & participants.	☐	☐	☐
(xv)	Clean dry stables for horses.	☐	☐	☐

(d) **RENT CHARGEABLE FOR STABLING**

- (i) For civil Horses & Groom Rs _____/-
- (ii) For Services/Police/Para Military/BSF Horse & Groom Rs _____/-

10. **Undertaking:-**

(a) I/We undertake to organize the Equestrian Events as per the laid down conditions i.e, payment of the Corpus Money, refund of entry fees and registration fee of horses, if registered during the conduct of event if any and undertake to bear the expenditure as per EFI Rules and Tech guidelines 2013/2015, terms and conditions . I/We will abide all the conditions stipulated and the event will be conducted as per EFI/FEI Rules/Regulations in a befitting manner.

(b) I/We understand that should the event not conform to the stipulations I/We will be debarred by the Executive Committee from holding any event, upto two years.

Signature of the Organizer/Show Secretary

Name

Designation

TERMS AND CONDITIONS FOR EVENT ALLOTMENT

- (a) A corpus money of following amounts mentioned against the type of event be deposited along with the bid (Bid without 100% corpus money will not be considered for event allotment)
- | | | | |
|-------|-----------------------|---|-----------------------------|
| (i) | NEC of all discipline | - | Rs 1 Lac (Refundable) |
| (ii) | JNEC | - | Rs 2 lac (Refundable) |
| (iii) | International Event | - | Rs 2 Lac (Non Refundable) |
| (iv) | REL | - | Rs 50000/- (Refundable) |
| (v) | FEI World Challenge | - | Rs 50000/- (Non Refundable) |
- (b) All entry fees and registration fees received for JNEC/NEC events along with entry forms will be forwarded to this Federation in original within 7 days of completion of the show.
- (c) The OC will submit all bills duly audited by a CA within 15 days of completion of the show.
- (d) The OC will provide local hospitality in terms of boarding, lodging & transport for all FEI/EFI officials detailed for the show.
- (e) The travel expenses to and fro (air economy class), boarding, lodging & local transport for the Technical Delegate who is detailed by EFI to check the preparations for conduct of the show, will be mandatorily borne by the organizer.
- (f) In case the OC fails to meet the technical & administrative requirement for conduct of the show, the Technical Delegate will recommend cancellation of the show. The Federation **reserves the right** to cancel such shows. In event of such cancellation, the organizer will forfeit his advance.
- (g) **It is the responsibility of the OC to ensure that horses are entered in the correct grade only. Latest grading list will be obtained from EFI office. They will also ensure use of safety cups and electronic timers for all events.**
- (h) **The OC will also ensure that the EFI flag, medals and rosettes are collected from the EFI secretariat 2 weeks prior to commencement of National events. The flag and surplus medals/rosettes will be returned to Federation office on completion of the show.**
- (i) The OC will organize electronic and print media coverage and issue press releases in time, in consultation with the Technical Delegate/ Secretary General Equestrian Federation of India.
- (j) **The OC will appoint a person** as a contact person to interact with the Federation on all issues connected with the Show. It is recommended that the contact person be also the Show Secretary and is available with the OC/ one month prior to the Show and till completion of events.
- (k) **The results of various events will be e-mailed/faxed to the EFI office within 24 hours of completion of last event of the show.**
- (l) Original result sheets along with other supporting documents duly signed by the jury for all events will be dispatched to the Federation office within 4 days of completion of show.
- (m) Veterinary facilities must be made available 24 hours in the camp. During the conduct of events at the show ground, Veterinary first aid must always be made available.
- (n) First Aid & Ambulance with Doctor must be available during the conduct of events.
- (o) The Ground Jury, Technical Delegate, Course Designer & Veterinary Commission for all National and International events will be detailed by the EFI.

2. The organizer will have to comply with the following in addition to the Corpus Money paid :-
- (a) Airfare of Foreign Judges if required, for the show.
 - (b) Airfare, transport and local/hospitality for the Technical Delegate/FEI/EFI officials detailed for the show.
 - (c) Normal jumping events (Preliminary, Novice, Medium, Intermediate and Advance) and Dressage events in all grades will be conducted along with maximum children events. Eventing in all grades (Pre-Novice, Novice, and One Star) will be conducted where CNC / CCN events are being conducted.
 - (d) The OC will give an honorarium of Rs.1000/- to all civilian/Retd officers detailed in connection with the show along with their travel, boarding & lodging.
 - (e) The OC of Tent Pegging will conduct all Tent Pegging disciplines as per EFI rules.
3. The Bid Evaluation Committee will scrutinize all bids received and allot events to the organizer. The decision of the Bid Evaluation Committee will be final and the committee reserves the right to reject a bid. In such cases, the advance of the corpus money would be refunded.

Signature of the Organizer/Show Secretary

Name

Designation